



Improper handling of legal documents can cost your law firm thousands of dollars in inflated labor costs, compliance violations, or even lost revenue due to jeopardized cases. It's been estimated that law practices spend as much as 22% of their time dealing with issues related to legal documentation. Legal Eagle is here to alleviate that overwhelming mountain of information and help you bring your practice into the future.

## COPY, PRINT & SCAN

Legal Eagle can assist an attorney or law firm with copying, printing, or scanning case documents to create a searchable system. Documents include but are not limited to:

- email
- raw data
- all forms of files and folder structures
- physical papers
- exhibits, video
- audio
- WAV files

All documents can be copied or printed in black and white, color, and large format printing for large exhibit presentations. We can produce rapid, error-free results, even in high volumes, utilizing high-speed scanning for cataloging and indexing case documentation.



## DOCUMENTATION, DIGITIZATION & STORAGE

Legal Eagle can organize your documentation and build a load file that can be uploaded into most case management software applications. An advanced searchable document management system offers:

- increased efficiency
- reduced human error
- higher security
- keyword search
- full text passages search
- digital metadata search

## DOCUMENT ARCHIVING

Legal document archiving puts information you no longer use into secure digital storage. Legal Eagle can manage your documents for you, reducing risks of mistakes and helping to improve your data protection.

Legal Eagle uses industry leading digital archiving systems so you can easily locate documents when you need them.

## LEED CERTIFIED CLOUD HOSTING FACILITY

Mission-critical data center facilities protect and ensure the continued operation of IT infrastructure for more than 500 customers, including nine of the global Fortune 20, and more than 100 of the Fortune 1000 companies. The document repository facility Legal Eagle utilizes for attorneys and law firms has military-grade security:

- Perimeter fencing
- camera
- 24/7 security guards onsite
- cameras in data halls
- caged area with biometric & coupled card access
- revolving entrance doors & man traps



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